



## **Public Procurement and Advisory Division**

### **Ministry of Finance**

#### **Re-Registration of Vendors**

The Public Procurement and Advisory Division of the Ministry of Finance is going through a process of cleaning the vendor database, where a unique identity number is to be created for each vendor.

All vendors that have already registered for SP numbers are hereby notified to come and re-register their business with the Government of Lesotho.

Registration forms are available at the Ministry of Finance, PPAD Department, Room 3016 on the 3<sup>rd</sup> Floor.

Vendors outside Maseru can obtain the forms at the District Administrator's Office.

The registration forms are also available online at the following websites: [www.gov.ls](http://www.gov.ls) and [www.finance.gov.ls](http://www.finance.gov.ls)

Vendors will need to provide certified copies from source of the following documents:

1. Valid Trader's License;
2. Valid Tax Clearance Certificate; and
3. Bank Confirmation Letter

Registration forms can be returned to the PPAD Department, Room 3016 at the Ministry of Finance; at the District Administrator's Office; or at the following email address [ppad.finance@gov.ls](mailto:ppad.finance@gov.ls).

The re-registration process will start on the 1<sup>st</sup> June until the 29<sup>th</sup> June 2018.  
New registrations are not affected.